

EEU
OLD RECORD COPY

OLC 78-2234/1

16 JUN 1978

MEMORANDUM FOR:

[REDACTED]
DCI Area EEO Officer

FROM

:

[REDACTED]
Acting Legislative Counsel

SUBJECT

:

FY 1979 DCI Area EEO Plan

REFERENCE

:

Your Memo dtd 5 June 78

1. This is in response to your memorandum dated 5 June 1978 Subject: "FY 1979 DCI Area EEO Plan." Our comments are as follows:

a) EEO Officers

[REDACTED] is the EEO Officer and [REDACTED] is the EEO Counselor. They devote an average of about one hour a week each to this task.

b) Minority and Female Professionals

Our authorized strength is [REDACTED] professionals and we have:

One minority professional - [REDACTED]

Four female professionals - [REDACTED]

There is one vacancy and if filled by a qualified minority our minority professional staffing level will be [REDACTED]

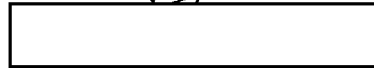
c) Upward Mobility Program

Recognizing that the senior secretarial positions in our staffs provide administrative support to our professional officers, we are seeking to redesignate and upgrade all of the senior secretarial positions as Legislative Specialists. At present three senior

secretaries have to date been so redesignated. Our goal is to have the remaining senior secretaries (two) so designated and upgraded by FY 1979.

d) Comments - 1979 EEO Plan

The Plan presents sound objectives which we will make every effort to support.



STAT

Distribution:
Orig - Addressee
1 - OLC Subject
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OLC:PLC:jms (12 Jun 78)